

## **Short Term-Tender Notice**

- 1. Empanelment of service provider for supply of tentage items.**
- 2. Selection of service provider for minor repair work (patch work) in UG, PG and Girls Hostel.**
- 3. Selection of service provider for overhead and PVC water tank cleaning.**
- 4. Selection of service provider for printing of marksheet.**
- 5. Selection of service provider for printing work.**

Tender document, terms & conditions and other details may be seen on website- <https://etender.up.nic.in> and <http://www.rmlnlu.ac.in> from **27-05-2023**, last date of the submission of tender is **16-06-2023 till 5.00 pm.**

**REGISTRAR**  
**Dr. RMLNLU Lucknow.**

**Dr. Ram Manohar Lohiya National Law University**  
Sector-D-1, LDA Colony, Kanpur Road Scheme, Aashiana, Lucknow



**SHORT TERM TENDER NOTICE**

The University invites e-tenders from the interested and eligible parties for selection of service provider for cleaning of PVC and Overhead Water Tank in the University campus. The selection of vender will be based on a two-stage process. At the first stage, the Agencies will be short-listed based on the eligibility criteria given in ANNEXURE-A. The Financial bids of the short-listed bidders shall only be opened.

**E- TENDER NOTICE**

**(selection of service provider for cleaning of PVC and Overhead Water Tank in the University campus)**

**: Important Dates:**

Start date and time of viewing/downloading the Tender Document	:	27 May, 2023
Start date and time for submission of bid	:	27 May, 2023
Last date and time for downloading Tender Document	:	15 June, 2023
Last date and time for online submission of bid & submission of EMD & Tender Fee	:	16 June 2023 till 5.00 PM.
Date and time for opening of Technical Bid	:	19 June 2023 3:00 PM
Tender Fee	:	Rs. 500/-
Date of Financial Bid Opening	:	Technically qualified tendering firms shall be informed telephonically
Scope of Work	:	<b>Please see overleaf</b>

Registrar  
Dr. Ram Manohar Lohiya National Law  
University Lucknow

**Dr. Ram Manohar Lohiya National Law University, Lucknow**  
Sector-D-1, LDA Colony, Kanpur Road Scheme, Lucknow  
Web site: [www.rmlnlul.ac.in](http://www.rmlnlul.ac.in)

**1. About Dr. Ram Manohar Lohiya National Law University, Lucknow:**

All over country, there are 23 National Law Universities (as of now) and Dr. Ram Manohar Lohiya National Law University, Lucknow is one of them. Dr. Ram Manohar Lohiya National Law University was established by an Act of Govt. of Uttar Pradesh in 2005, U.P. Act No.28 of 2005 and came into being on 4<sup>th</sup> of January 2006 to meet up the new challenges in legal field and to strengthen the vision that was given by the establishment of first National Law School of the country.

**2. Purpose of Bid:**

Purpose of bid is the selection of service provider for cleaning of PVC and Overhead Water Tank in the University campus.

**3. Scope of work:**

- I. The bidder will have to do the work of cleaning two overhead water tank and one hundred and seventy PVC Water Tanks installed on the roofs of the University. Detail of the same is available in annexure of '**Scope Of Work**'. This work shall be done twice in year in the month of December and June during contract period.
- II. Cleaning work includes mechanized dewatering, vacuum cleaning, antivacterial spray and ultra violet radiation treatment.

**(a) General Information and Instruction to the Bidders:**

1. E-tender is invited in two bids i.e., Technical Bid (**Annexure-A**) and Financial Bid (**Annexure-B**) separately. Manual bids will not be accepted.
2. The bidding process is online. Bidder should have valid Digital Signature Certificate (DSC) for online submission of bids. Prior to bidding DSC needs to be registered on the website <https://etender.up.nic.in>. Tender document may be viewed, downloaded from, and uploaded on the website <https://etender.up.nic.in> as per schedule given in important date sheet of this tender document.
3. Please upload only relevant/asked document at required place clearly mentioning the Annexure numbers. Bid containing irrelevant documents may be technically disqualified.
4. Bid unaccompanied by requisite earnest money will be summarily rejected. The earnest money shall have to submit in the form of bank draft / bankers cheque which should be in favour of Finance Officer, Dr. Ram Manohar Lohiya National Law University payable at Lucknow. EMD amount shall be 2% of the bid value. Exemption shall be allowed for MSEs/Startups.
5. The earnest money will be returned to the unsuccessful bidders after award of contract. EMD to the successful bidder will be returned within 60 days of execution of contract.
6. **Bidder shall have to quote rates for one time cleaning work including all taxes.**
7. The successful bidder will be required to submit a Performance Guarantee which shall be 5% of the annual contract value. Performance Guarantee will be accepted either in the

form of bank guarantee in favour of the University or in the form of bank deposit in the University account.

8. The bidder will have to present the bill for payment after completing the work and getting it verified from the concerned authorities.
9. Provision of all Labour Laws and Regulations of U.P. State and Central Govt. as applicable shall be abided by the Contractor.
10. Primarily, the contract shall be a period of one year, which may be extended further period of another two years on the basis of yearly performance of the service provider.
11. It must be clearly understood that if the contractor fails to perform the contract and to observe/fulfill any of the conditions thereof to the satisfaction of the University, the contract may be terminated at sole risk and for such action, if any, without prejudicing the right of the administration to forfeit the security deposit.
12. The successful bidder shall not sublet the contract to other service provider/agency.
13. In case of any dispute in respect of the implementation of contract, the decision of the sole Arbitrator appointed by the University shall be final.
14. Contractor shall be solely responsible for safety of his manpower. They have to be provided safety tackles like shoe, hand gloves, helmets etc for execution of work.
15. In case of fetal/non-fetal/accident, all the liability of concerned person shall be borne by contractor only.
16. Disposal of leftovers outside the campus shall be the responsibility of the contractor.
17. Equipments required for rendering the services shall be the responsibility of the contractor.
18. The execution of tank cleaning work will be done by suitable and uniformed hygiene specialist with mechanized equipments, wherever required.
19. All the consumables and disposables required for cleaning are to be procured by the contractor. All consumables and disposables should be eco-friendly.
20. **If work given in the contract is not found satisfactory then proportionate amount will be deducted from the bill of that month. Repeated negligence of any kind can lead to termination of contract. Any loss arises out of this shall be recovered from the security deposited by the Bidder.**
21. Minimum number of trained manpower including the Supervisory staff required to do the work has to be specified by the bidder in bid.

**(c) Cleaning Material and Equipments**

Bidder shall have following automatic cleaning equipments for carrying out the mechanical cleaning in the University campus. The successful bidder shall have to make all these equipment physically available in the University before starting the work and these should always remain in working condition:

- 1) Industrial Vacuum cleaners (wet and dry)
- 2) Mechanized dewatering.
- 3) Anti bacterial spray.
- 4) Ultra Violet radiation treatment equipment.

Handwritten signature or initials in blue ink.

**(d): SELECTION CRITERIA OTHER TERMS AND CONDITIONS**

**Technical Qualification of the bidder:**

S.No	Required documents	Annexure Nos.
1.	Bidder should have 3 years experience of providing water tank cleaning services in Central/State Govt. Educational colleges/university /Institutes /Govt/PSU or in a Private organization of a repute.	
2.	The bidder should have completed minimum Rs. 1.5 lacs per annum water tank cleaning works in last three financial years in any Central/State Govt. Educational colleges/University/ Institutes/ Govt/PSU or in a Private organization of repute. <b>(The bidder shall have to upload work orders issued by various organisations in support of the claim).</b>	
3.	Earnest money details. <b>(Scanned copy should be upload)</b>	
4.	Average annual turnover of the firm must be Rs. 3 Lacs or more for last 3 years (i.e. 2019-20, 2020-21 and 2021-22). <b>(The bidders are required to submit the proof of the same in support of their claim.)</b>	

**SCOPE OF WORK**

**Annexure-1**

Sl. No.	Situated Place	Tank Qty.	Capacity (Ltr. per Tank)	Rate for one time cleaning of Tanks	Total Amt.
(1)	(2)	(3)	(4)	(5)	6=(3x5)
1	Over Head Water Tank	2	200,000		
2	Admin Block	2	2,000		
	Admin Block	2	4,000		
3	Faculty 2 Building	2	2,000		
4	VC Residence	2	1,000		
	VC Residence	1	500		
5	Lecture Hall	3	5,000		
	Lecture Hall	3	3,000		
6	Library	3	2,000		
7	Seminar Hall	3	2,000		
8	Moot Court	3	2,000		
9	Girls Hostel	7	4,000		
	Girls Hostel	4	3,000		
	Girls Hostel	3	2,000		
	Girls Hostel	1	10,000		
10	Boys Hostel (UG)	6	4,000		
	Boys Hostel (UG)	6	3,000		
11	Boys Hostel (PG)	9	2,000		
	Boys Hostel (PG)	3	2,500		
12	Multipurpose Hall	2	2,000		
13	Hospital	1	3,000		
14	Sampark Plaza Canteen	1	3,000		
15	Type-5 Block-A	8	1,000		
16	Type-4 Block-A	6	1,000		
17	Type-4 Block-B	6	500		
	Type-4 Block-B	3	1,000		
18	Type-4 Block-C	6	500		
19	Type-4 Block-E	2	500		
21	Type-4 Block-F	6	500		
22	Type-4 Block-G	6	500		
23	Type-3 Block-A	12	500		
25	Type-2	18	500		
26	Type-1	27	500		
27	Main Gate	1	500		
28	Guest House	2	5,000		
29	Auditorium	2	2000		
		12	1000		
<b>Total</b>		<b>186</b>			
<b>Quoted Rates (for one time cleaning service)</b>					
<b>GST 18 % on the total value:</b>					
<b>Total Amount:</b>					

**Note: The number shown in above table may increase or decrease as and when required. Proportionate increase/decrease in work order shall be made accordingly by the University.**